



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	LOYALA DEGREE COLLEGE (YSRR)
Name of the head of the Institution	T. Amala Arockia Raj SJ.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08568286372
Mobile no.	7013742220
Registered Email	loyola1993.pvl@gmail.com
Alternate Email	framalsj.pvl@gmail.com
Address	3-7-7, Bakarapuram, Loyola Degree College (YSRR), Pulivendla -516390, Kadapa District, Andhra Pradesh
City/Town	Pulivendla
State/UT	Andhra Pradesh
Pincode	516390

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. H. Ravisankar			
Phone no/Alternate Phone no.		08568280590			
Mobile no.		9441323363			
Registered Email		statloyola@gmail.com			
Alternate Email		ravisankarhariyapura@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://loyoladegreecollegeysrr.ac.in/aqar			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://loyoladegreecollegeysrr.ac.in/rules-regulations			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B+	2.59	2018	26-Sep-2018	25-Sep-2023
6. Date of Establishment of IQAC			16-Jun-2006		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Seminar for Staff on	07-Jun-2019 1	60
Awareness Programme on	11-Jun-2019 1	120
International Yoga Day	21-Jun-2019 1	500
Motivational Talk	17-Jul-2019 1	450
Consultation	20-Jul-2019 1	35
Educational Tour for Staff	21-Oct-2019 4	34
Plastic Free Society Campaign	11-Sep-2019 1	350
Orientation on NIRF	29-Oct-2019 1	70
Seminar for Supporting Staff	14-Nov-2019 1	25
Conducting SSS	14-Mar-2020 5	517
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
M.Asha Kiran	FDP	UGC	2019 1	250000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Seminars for Teaching and Supporting Staff Consultation to other colleges on preparation of SSR Introduction of more certificate courses Plastic Free Society Campaign, Ozone Day Seminar/Rally Training the Staff in MOOC, NIRF...etc

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To add another 10KW solar power generator	Installed 10 KW and it is functioning well
To build up Poor Students welfare fund	Contributed three lakhs to LESPSWF
To add 10 more laptops in commerce Lab	Installed 20 laptops and made necessary arrangements
To shift and renovate the Physics and Chemistry Labs	Carried out as planned
To extend UBA activities to three more villages	Carried out in all the selected villages
To organize ARTS and Science Exhibition (LASER'2019)	Successfully organized it on Teachers' Day
To make use of SMS group in drilling communication skills	SMS organized training classes, Quiz, Essay writing...etc
To improve communication skills	With Outdoor LED - carried out Vocabulary-Hymns Practice
To start skill based Certificate Course tailoring	Started Tailoring and Dress Designing
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	30-Jun-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

09-Sep-2018

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2020
Date of Submission	10-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For this academic year, as usual, the recruitment for the vacant posts (due to retirement) and replacement of Staff those who left was done on 3rd June. The Supporting Staff reported on 1st June to get ready for the admission and preparation of Labs. The teaching staff reported two days before the reopening day. We organized an Orientation Programme for the Staff on "Gearing towards Excellence". The Departmental meeting was held to decide about who would deal which subject and balancing of the workload. The IQAC Coordinator made a tentative Time - table accommodating the languages and the Foundation Courses. After the trial run, the time-table was fixed. Inter-departmental adjustments due to practicals and foundation courses were made. Each Lecturer is provided with a printed booklet of "Academic Plan and Teaching Diary". S/he has to plan out the course hours taking into consideration of the Mid -I, Mid - II, Semester and Practical. Organizing seminars, Quiz, Debates...are included in the academic plan. It is the responsibility of the teacher concerned to keep up the schedule. If any unforeseen disturbance, the delay in carrying out the plan is compensated by arranging special classes during lunch hours or on holidays with due permission from the Principal. It is the custom in this college that an individual lecturer meets the Principal with his/her teaching diary. It is an occasion for the Principal to check the curriculum delivery and to give suggestions. For organizing the seminars, Quiz or debate, the lecturer concerned through the Head of the Department makes a formal request to the Principal. The Principal looks into the needs of any other common activity and accords permission. The Department makes the necessary arrangements for the Flexi, accommodation for the guest, seminar hall...etc and documents the activity. The institution has an academic plan based on the academic schedule given by the affiliating university. A handbook cum calendar is printed and distributed to the students. Any changes in the academic schedule is discussed with IQAC members, circulated to the staff to the first and displayed on the notice board for the students. This institution starts regular classes for the First Year students well ahead (two weeks) of the university schedule. Hence, there is enough time to carry out academic activities. To ensure maximum hours for curricular delivery, some of the Co-curricular and extra-curricular activities are organized after the college hours or holidays. As part of the code of conduct of teachers, before applying for leave, the teacher concerned with the help of his/her head of the department makes necessary arrangements for the classes. Letting out the classes is almost nil in this college. This year, the IQAC decided to introduce more certificate courses for the Second year students in the second semester.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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	Introduction		ability/entrepreneurship	Development
Internet Basics	02/12/2019	1	yes	yes
Tally ERP	02/12/2019	1	Yes	No
Tailoring and Dress Designing	02/12/2019	2	yes	yes
Blood Chemistry	01/08/2019	1	Yes	yes
Yoga	02/12/2019	1	No	Yes
Grammar for Competitive Exams	02/12/2019	1	Yes	Yes
Applications of R in Descriptive Statistics	02/12/2019	1	No	Yes
Preservation and Vegetables	02/12/2019	1	Yes	No

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Mushroom Cultivation	02/12/2019
BSc	Aquaculture	02/12/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	545	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Blood Chemistry	02/12/2019	40
Tally ERP	16/12/2019	90
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BSc	Aquaculture	23
MCom	Mini Project Work	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedbacks are the best measures for all over development of the institution. As usual this year also the feedbacks were collected from stakeholders like students, alumni and parents. From the students, feedbacks were collected two times, while joining the entry level feedback and while leaving the institution the exit survey feedback. As per the guidelines of NAAC, Students Satisfactory Survey was also conducted. The information on exit survey and Student Satisfactory Survey were collected through Google Sheets. The surveys were analyzed by the Department of Statistics. From the analysis of feedbacks the following observations were made. EXIT SURVEY (Responses Recorded:60 i.e 12 of final year students) 1. Almost all the students expressed that they will go for higher studies. A meagre percentage of people expressed to go for jobs. 2. All the students satisfied that the present course is relevant for their future plan and is useful. 3. All the students except two expressed that the advice received by the teacher is helpful and it was timely. 4. All the students except a meagre percentage say that they utilized library and it helped them to a great extent in building their carrier. 5. All the students utilized internet and it helps them a lot in searching and browsing necessary things. 6. Nearly 62 of students participated in NSS, NCC, LACT, SMS etc and they expressed their full satisfaction in participating these activities. 38 of the students not participated and they were also feeling for not participating. 7. Regarding the sports and extracurricular activities, nearly 57 of students participated and they fully satisfied with the activities. 8. To maintain relation with the institution, 70 of students expressed positively, 23 are moderately accepted. 9. For improvement of institution the students suggested so many things like financial support, mouth publicity, to participate in programmes of institution, to donate books to library etc. 10. All the students expressed there is significant change in their attitude after studying three years in the institution. They overcome the deficiencies like communication skills, language proficiency, stage fear etc, and it leads to a systematic and discipline life. STUDENT SATISFACTORY SURVEY (Responses Recorded: 515 i.e 30 of the college strength) 1. 92 expressed that the syllabus covered by teacher ranges from 85 to 100 2. Almost all the students are having opinion that the teacher prepares for the classes thoroughly or satisfactorily. 3. 82 of students feel that the teacher is always effective in communication. Nearly 15 feel that sometimes it is effective. 4. All the students are having opinion that the teachers approach to teaching is excellent or very good or good. 5. 76 of students feel that the internal evaluation is always fair, 19 says usually fair. 6. 72 of students expressed that the performance in assignments discussed with them every time, where as 22 expressed usually discussed. 7. 78 of students having opinion that</p>

the teacher takes active interest in arranging field visits regularly and often.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Zoology	30	16	16
MSc	Mathematics	40	7	7
MCom	M.Com	40	9	9
BBA	BBA	60	45	35
BSc	MPC Em, MPC TM, MPCS, MSCS, GPCA, CZCA, BZC EM, BZC TM	560	432	349
BCom	General & Computer	260	276	193
BA	HEP & Computer	120	44	33

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1692	61	62	8	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
70	65	11	10	2	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

It is a right perspective for any institution to pay attention towards the students in all walks of their attitude not only in the institution but also outside the college premises. It is termed as mentoring the students. In this institution we are following the mentoring system effectively thus helping the students to build up their carrier. The system of mentoring that we employing in the institution comprises: 1. We divide the number of students of the college by the number of faculty members, that it will give mentor: mentee ratio. 2. It is intimated to the various departments. 3. With the internal adjustments the departments allot the related students for each faculty for mentoring. 4. If there is not enough faculty in the department the students are adjusted to other related departments. 5. The faculty records the details of each student in a system provided to them at the time of

joining, regarding their name, fathers name, phone number, mail.id and address etc. 6. Groups are created for sharing and discussing the learning material. 7. The performance of the student is recorded continuously. 8. Continuous internal evaluation (CIE) system is followed. 9. According to their performance each student is divided as advanced, average and poor learners. 10. Advanced learners are encouraged to participate in seminars, debates, quiz programmes, gives scope to creative thinking for preparing models to LASER. 11. Average students are encouraged to improve their performance by simple to tough assignments and searching the material in library and internet. 12. Poor students are advised to attend the remedial coaching to improve their performance. 13. In addition to academic work, all the students are encouraged to participate in career guidance, communication improvement programmes. 14. The students are advised to participate in sports and games to maintain physical fitness. 15. To improve the social responsibility, the students are advised to participate in Swacha Bharat, LACT, RRC, NCC, NSS, Scouts and Guides etc. 16. For experiential learning they are encouraged for field and educational trips. 17. Finally, if there are any grievances the students are called for and the faculty counsels them if it is within his/her limits. If not, it is brought to the notice of the HOD, then to Vice-Principal and then to the Principal. By collecting the data and mentoring, it has increased the relationship between the students and the teacher. It also gives the scope to track the student after leaving the institution. The progression of the student is known to the faculty thus improves the strength of the alumni and also helps to bring name and fame to the institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1753	70	1 : 25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	111	Odd	21/11/2019	03/02/2020
BCom	422	Odd	21/11/2019	03/02/2020
BSc	633	Odd	21/11/2019	03/02/2020
BBA	205	Odd	21/11/2019	03/02/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Till 2015, we had "Annual Pattern". At that time, each hour attendance slip is sent to class rooms and in the evening the slips were submitted to the

attendance section. Though it was slightly a burdensome process, we could easily monitor regularity from office. The CBSE is introduced in 2015 and five marks are awarded for attendance for each subject. The subject teacher concerned needs to record each student's attendance. Therefore, each lecturer maintains the attendance register. To get an overall attendance, we have given an attendance register to each class representative to maintain the attendance.

Each week, the class representatives submit the register in the attendance section. The CCE directed us to introduce the biometric attendance. We did it in 2015 for Staff but we need to discard those machines as Government instructed to install "Aadhar Enabled" biometric. Once again, we bought machines and introduced them in 2016 but due to poor network connectivity, it took more than a minute for a staff to register his/her attendance with "Vidyawan Portal". At present, ICONMA Professional Services and Solutions Pvt Ltd have installed GPRS Based Face Recognition Biometric Devices and we have registered into IAMSHUB.COM. Since it has a SIM card and off-line facility, we hope it would perform well. Vice-Principal's prime duty is to follow up students' attendance and discipline. If a student is absent for more than two days, in addition to the enquiry of class teacher concerned, the names are displayed on the notice board. If they are absent for more than two days, they need to give a written explanation to the Vice - Principal. If somebody is absent more than 10 working days, s/he has to meet the Principal with his/her parents and submit a written explanation. When they don't put in required attendance, they are detained from paying exam fees and asked to repeat the semester. The class teacher concerned follows up their class notes, slip tests, Mid - I and Mid - II performances. Poor performance in all these is reported to the Principal who in turn counsels the students along with their parents. Those who fail in more than one paper in semester exams, have to submit an undertaking that s/he would clear it off and do well in the next semester. If they fail in more than two subjects, they have to bring their parents and meet the Principal. The HODs of the dept. Concerned instruct the students to submit their class notes to the class teachers (Mentors) and get them corrected, and then give some suggestions to the students. The subject teachers conduct weekly tests called slip tests and correct in the class itself and give suggestions if the students made any mistakes. For the advanced learners, quiz programmes, seminars and debates are organized. For slow learners, important questions are given as assignment, remedial coaching and re-exams are conducted. Those who run short of lab attendance due to participation in NSS/NCC/YRC Camps, extra practicals are conducted.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Plan: 2019 -20 June'2019 1) Recruitment of Teaching Staff on Contract Basis 2) Re-opening of the College for II and III years 3) Entry Level Counselling 4) Interviews for the Candidates (Admission into I year) 5) Inaugural Function - Lecture on Anti-Ragging 6) Bridge Course in English for all the First Year Students 7) Staff Meeting 8) IQAC Meeting - I 9) Yoga Day (June 21st - NSS/NCC) 10) Swacha Bharath - I / Tree Plantation 11) Orientation Programme for I years by SMS July'2019 1) Assembly-1 2) Inauguration of Loyola Literacy Programme 3) NSS (SBSI) 4) 11th July: World Population Day - Seminar Rally 5) Recruitment of Candidates for NSS from the First Years 6) WEC Activity - I (WPD Rally/Programme in a School) 7) CG_Activity -I 8) Swach Bharath - II 9) Feast of St. Ignatius Loyola August'2019 1) Assembly-2 2) Recruitment for NCC 3) Swach Pakwada by NSS 4) Mid - I Exams 5) Independence Day Celebrations /NSS Youth Festival 6) YRC Activity - II (Blood Grouping) 7) CG_Activity - II 8) Loyola Awareness and Cultural Programme -1 2 9) Alumni Activity Sep'2019 1) Assembly-3 2) 5th Sep: LASER 2019 3) 8th Sep: International Literacy Day - Rally 4) World Ozone Day - Seminar Rally 5) NSS Special Camp 6) LACT - 3 7) YRC - 2 8) WEC Activity -III 9) UBA on Jalsakthi and Plastic Free Village 10)

Completion of Syllabus - Revision at the end of the month 11) Practicals (internal) Oct'2019 1) Assembly-4 2) Celebration of 150th Birth Anniversary of M.Gandhi 3) UBA Activity 4) Mid - II Exams 5) Alumni activity 6) WEC Activity - IV 7) Eco - Club Activity : III 8) I, III V Semester Exams Nov'2019 1) II, IV and VI Semester Begins 2) IQAC Meeting - III 3) Seminar / Orientation Programme for Staff 4) NCC Day Celebrations 5) Constitution Day 6) Eco - Club Activity : IV Dec'2019 1) AIDS Awareness Rally 2) Seminar/Field Study Visits 3) LACT Programme 4) WEC Activity - V 5) Eco-Club Activity : V 6) Semi - Christmas Celebrations 7) National Consumer Awareness Day (24th) Rally 8) LS GEMS (Donation to St.Ann's PHC) 9) NSS Special Camp 10) UBA Programmes 11) Thanks giving Prayer - Staff Jan'2020 1) Assembly-5 2) LACT in school/Villages 3) IQAC Meeting - IV 4) Intramural Games 5) Sankranthi Sambaralu 6) Alumni Annual Meet 7) Republic Day Celebrations 8) National Girl Child Day (24th Jan) 9) National Voters Day (25th Jan) 10) WEC Activity -VI 11) Study tours Feb'2020 1) College Annual Day Celebrations 2) Mid - II Exams 3) Eco - Club Activity : VII Mar'2020 1) WEC Activity - VI : Women's Day Celebrations 2) IQAC Meeting - V 3) Eco - Club Activity : VIII II/IV Sem end Exam begins.. Due Corona Virus, the academic schedule got interrupted. We could complete the University Practicals by 17th March. Then we have lock down (Pl.see the Calendar in the website)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://loyoladegreecollegeysrr.ac.in/course-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
205	BBA		13	13	100
633	BSc		343	305	89
422	BCom		174	161	93
111	BA		35	35	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://loyoladegreecollegeysrr.ac.in/feedbacks/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Physics	6	0
National	Zoology	1	0
National	Geology	1	0
National	Statistics	1	0
National	Botany	1	0
International	Physics	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	25	8	1
Presented papers	0	7	0	0
Resource persons	0	0	0	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Camps_SB_Awareness Programmes	NCC	2	120
Swacha Bharath Temple Services	NSS	4	200
Blood Donation Rallies	YRC	2	200

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Trekking	NCC	NCC	5
NIC Camp	Participation	NSS	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Clean and Green Programme	Management	Cleaning and Greening	60	1500

LACT	Management	Cultural and Awareness Programmes	5	30
Literacy Programme	Management	Tuition to Children	5	35
LSGEMS	Management	Helping the Needy	4	30
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
internship	Workshop	Genomix	27/01/2020	28/01/2020	25
Lab sharing	Demo of Equipment	Genomix	17/09/2019	17/09/2020	25
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
APSSDC	14/08/2019	Employ ability Skills	300
Genomix	19/12/2019	Lab Demos, Project works	80
STEP, Kadapa	01/08/2019	Youth Exchange Programme	20
Bharathi Polymers	02/02/2019	Field Visit/Project	150
Food Science and Technology	12/03/2019	Training	25
Govindaraja Textiles	21/12/2019	Field Study	150
Loyola Institutions	06/06/2019	Staff Exchange	3
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
42.5	30.36

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Others	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul	Partially	2	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	37167	500000	922	90000	38089	590000
Reference Books	2200	200000	460	18098	2660	218098
Journals	16	0	14	41000	30	41000
e-Books	6011	0	200	0	6211	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr L Chandra Sekhar Reddy	Gastropoda	college e-room Video Recording	10/06/2020
Dr H Ravi Sankar	Lesson on Mathematical Expectations	college e-room Video Recording	23/04/2020
Sri. R. Ramakrishna Reddy	Linear Algebra	college e-room Video Recording	24/04/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existin	294	270	3	1	0	6	14	60	30

g									
Added	20	20	0	0	0	0	0	0	0
Total	314	290	3	1	0	6	14	60	30

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
College e-room	https://youtu.be/ceIfjA5FrOA
College e-room	https://youtu.be/ceIfjA5FrOA
College e-room	https://youtu.be/KqxAhfqOWi4
College e-room	https://youtu.be/P5M2tqr5I9c
College e-room	https://youtu.be/FvUmyKxlbwU
College e-room	https://youtu.be/kdh5d0SKWnA
College e-room	https://youtu.be/2JqGLEuznLw
College e-room	https://youtu.be/RZVZKngTUOI
College e-room	https://youtu.be/n1zYjz7viX8

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
25.3	22.7	13.5	10.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The aided staff members are allowed to take text books and keep with them. The number of books and the duration are left to librarian's discretion. The unaided staff initially has to submit a slip from the Principal. At the end of the academic year, they have to return all the books. In the department, everyone has the right to use the Desktop/laptop and departmental library books. Nobody is allowed to take the laptop outside the campus. Any damage or repair has to be brought to the notice of the Principal. It is restricted to go to next department and use their resources. A room containing LED TV is allotted for the Department of English. They can take students for any demo or practice. Similarly another room with LED TV is allotted for Commerce Stream students. They can take the students for Demo. Old A.V room was allotted for Computer Science Department. Computer and Commerce Labs are maintained by the concerned Department. Use of Seminar halls or Open air auditorium is allowed with a prior oral/written request. The Principal informs the technician to make necessary arrangements. Each Head of the Department takes care of the equipments and the usage of lab. With the help of a record assistant, s/he maintains the stock register. S/he can't lend or donate any equipment or chemicals to others without a written approval from the Principal. Taking extra classes on holidays has to be informed. Each Head of the Department or lecturers concerned requests for the stationery to conduct internal or

practical exams. Organizing a cricket match or a get-to-gather is allowed with oral request. Out-siders' stay (INSPIRE Camps/ Field Visit) requires a written permission. Use of infrastructure for Government needs or any other private parties needs permission from the Vice - President/ Governing Body of the Management. For Staff/students' local visit, an oral permission is given for the use of vehicle. For long distance travels, a written approval is necessary.

<https://loyoladegreecollegeysrr.ac.in/policy-using-infras/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Jesuit-memorial	69	107360
Financial Support from Other Sources			
a) National	Government	1537	31023093
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga	21/11/2019	45	PSPY Samithi
Soft Skills	04/02/2020	190	APITA
Bridge Course	10/06/2019	450	Dept of English

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	ICET Mock Test_APITA Training	180	180	0	0
2020	Reasoning Skills	165	165	0	0
2020	Placements	190	190	60	11
2019	APPSSDC on Career Opportunities	150	150	0	0
2019	APSSDC on interview Skills	190	190	60	11

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	9	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Hetero Drugs_Divis Lab	190	16	CTS_TCS_Info sys_Wipro	263	19
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	139	BA, BCom, BSc	ARTS, Commerce, Science	Pl See the file	PG
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramural	Institutional	300
Sankranthi Games Competitions	Institutional	100
Semi-Christmas Cultural Programme	Institutional	60
NSS Youth Festival - Independence Day	Institutional	100
Loyola Festival	Institutional	50
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	International	awards for Sports	awards for Cultural	number	student
2020	Soft Ball	National	14	0	DBA23	J.Uday Vamsi and Team
2020	Taekwondo Championship	National	1	0	DSCS	G. Varalakshmi
2020	Youth Festival	National	0	13	DCS	P.Sai Bhavya
2019	AITA_Taekwondo	National	1	0	DZCA	V.Reddapa Reddy
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' representatives or the class representatives are selected by the Vice-Principal of the College based on their marks and behaviour. They are selected in order to build up their leadership qualities. Principal gives an orientation programme. They are consulted in organizing ARTS and Science Exhibition. The students' representatives play a vital role in the administration of day today running matters. They take the daily attendance along with the lecturer and maintain the attendance. They report the names of those who are absent for more than three days to Vice-Principal. They take care of the discipline of the class. If the lecturer concerned is absent for the class, they adjust the classes from the same department or from the other departments with the permission of the vice-principal. They are mediators between the management and the students. They distribute handbooks, ID cards, and any other materials which are given in common. They also collect from the students the data which is required for the administration of the college or the University. They also take the grievances to the authorities concerned as the representatives of the student body/class. Regular meetings are held for the class representatives in order to support them and to get the feedback from them. Three of the students representatives are selected for the IQAC (Internal Quality Assurance Cell) of the College. Their role is very important in this committee. They represent the student body of the College. Students representatives take an active role in conducting monthly assemblies, youth festivals, Feast day celebrations, college days and Sankranthi Sambaralu. They decide the programme schedule and get it approved by the Principal well in advance. They take care of MCs, decorations, and all other arrangements. NCC and NSS students help out in discipline during the programmes. Students are actively involved in different outreach committees of the college: namely, LACT (Loyola Awareness and Cultural Team), SMS (Students Motivating Students), GEMS (Gathering Every Month), WC (Women Cell), LLP (Loyola Literacy Programme), LHC (Loyola Health Camps), LASER (Loyola Arts Science Exhibition Resonance), RRC (Red Ribbon Club), NCC and NSS. All these teams are headed by one student each. These students decide the programme, plan it well in advance and get it approved by the lecturer concerned in charge and report to the Principal 24 hours before the actual event takes place. LACT and WC students will stage a programme to bring awareness to people. LLP students take tuitions for the government school going children in the Govt. Hostels. LHC, NCC and NSS students visit different villages to organize camps either to clean the place, or to support the people or to check their health condition like BP, Diabetics, cholesterol, HB etc. Students of GEMS collect money once a month from students and people to support the poor, the needy and the centres who work for this cause. RRC students organize blood donation camps in different places and they

also donate blood to the needy when they approach.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

In the case of other institutions, Alumni Association is a part of the institution but here the Institution itself is of an Alumnus, i.e., of Sri Y.S. Raja Sekhar Reddy, Late C.M. of Andhra Pradesh, Alumni of Andhra Loyola College (Vijayawada). At present, as the Aided Staff are retiring and the G.O 35 of Andhra Pradesh has banned fresh recruitment, the vacancies are filled on a "Contract Basis" (Un-Aided). Of the un-aided lecturers working in this institution, more than 60 are alumni of this college. ? On 29th July, we had Alumni Meeting to plan out the activities for the year 2019-20. Mr. D.Chenna Kesava was chosen as the President and Smt. B. Srilakshmi as secretary. The Loyola Alumni Association took the initiative to find donors and prepare 'Cloth Bags' with slogans to use cloth bags and avoid plastic bags. On 20th Sep'19, we conducted an awareness campaign to ban the plastic bags and to replace it with cloth bags in the main street starting from Sri Venkateswara Temple. On 21st Sep, they went to Jayamma Colony, Bakarpuram and carried out the awareness rally and distributed cloth bags. We are grateful to Dr. M.Obula Reddy for taking initiative and getting cloth bags. On 7th Nov, as planned in the core committee meeting, the alumni wen to Z.P.High School, Chagelaru and distributed the stationery for school children. Alumni in the villages continue to support us. When we went to Komananuthla for NSS Special Camp, Mrs. Sudeshana Devi (2005-08), Ms. Sreelekha, Sai Leela...etc provided us with snacks and encouraged the volunteers. When we went to Balapanur, Ms. Supraja, Himaja and Mrs. Keerthana provided us the meals. On 12th Jan20, during the Annual Meet, Mr.V. Venkat, Chartered Acct, Bangalore, donated one lakh to the Principal. He agreed for the amount could be utilized for the renovation of main stage (laying granite). The work was completed and report was sent to him through e-mail.

5.4.2 – No. of enrolled Alumni:

150

5.4.3 – Alumni contribution during the year (in Rupees) :

201150

5.4.4 – Meetings/activities organized by Alumni Association :

29.07.19 Election of new President and Secretary 02.09.19 To carry out Anti-Plastic Campaign 20.12.19 To organize Annual meet on 12.01.20

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Follow up of Students:: The teaching Staff and Office Staff come directly under the Principal The Supporting Staff and Students are directly under the Vice - Principal Staff Time-table, workload adjustments are done by the IQAC Coordinator There are two attendance registers - in addition to biometric machines, one with the monitor and the other with the class teacher. The Class teacher counts the marks for attendance (for CIA) based on his register. In the weekend, the registers from the students are collected and overall attendance is maintained in the office. When a student is absent for a few days, his/her name is displayed on the notice board. If it is more than two days without leave letter, s/he has to meet the Vice - Principal. For medical or long leave,

the candidate has to get permission from the Principal. It is the responsibility of the class teacher and monitor to bring to the notice of Vice-Principal about the irregularity of the students. Those who are irregular have to come with parents, meet the class teacher first, then the Vice - Principal and at last (if needed) the Principal Conducting Internal Exams: The general time-table is prepared by the Exam Section and circulated to the Staff. The Staff has to prepare the question papers and submit through their HODs. The exam section takes care of the distribution of question papers, answer booklets, collecting back the answer booklets - distributing to the concerned staff. Those who fail or submitting blank papers are called by the concerned lecturers. If they don't listen to him/her, then sent to Vice - Principal. It is the responsibility of each staff to assess and record the internal marks and submit through Head of the Department to the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	There is not much scope for Research. Still to introduce the research aptitude in the students, we introduced certificate courses on Water Quality parameters, Blood Chemistry, Adulterants in food materials....etc. Multi-tester, DO meter, Sound level meter...etc given to students to measure the levels and submit the records. Staff is encouraged - given permission to do Ph.D and publish Research Papers. They are also
Examination and Evaluation	Being an affiliated college, the Semester exams are conducted by the university. In order to boost self-confidence for our students to face the semester exams, we conduct the Mid-II in the University pattern. Though it counts only for 5 marks in the internal, still we put in efforts to conduct in the semester pattern.
Curriculum Development	In the third year, the students have the freedom to choose their cluster subjects under CBCS system provided by the affiliating university. All third year Science students are gathered in the Seminar Hall and staff from different departments explain to students on cluster subjects. The student is free to choose.
Teaching and Learning	Bridge course in English is conducted for the first year students to alleviate the fear of English. Students Motivating Students (SMS) Group gives orientation by going to each class. It

trains the juniors in Public speaking, quiz and other communication skills. Lecturers have to submit the teaching plan, diary and the PPTs prepared by them. Each lecturer is encouraged to use ICT. The Department plans out quiz, debate, Group Discussion and other outside classroom activities

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Being a small college, it doesn't require e-governance.
Administration	Most of the transactions are done using WhatsApp /email. For emergency purposes, the staff can send SMS to the Principal for leave. General information from the Government, University, Seminars/RC..etc are forwarded to concerned HOD/individuals.
Finance and Accounts	We use Tally for accounting purposes. All the accounts are jointly operated by the Trust Members. All the transactions are either through cheque or RTGS. Trust has appointed a Treasurer - he will submit the bills to the auditor and gets audited. Staff salary is deposited directly to their account.
Student Admission and Support	Andhra Pradesh Government has introduced on-line admissions from 2017. Scholarships are deposited directly to their accounts. Fee Reimbursement is also done through students account. Students are encouraged to send their reports/assignments to the email.
Examination	Examination is conducted by the affiliating university. It is outsourced. Internal exams too, we use computers to enter the data

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	D.Himaja	National Level Workshop on Natural Language Processing using Python	Kristu Jayanthi College, Bangalore	5047

2020	V.Sudheer	RRC Orientation Programme	RRC, Vijayawada	1500
2019	Staff	Educational Tour to Kodaikanal	IQAC Coordinator	50000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Gearing towards Excellence	Nil	07/06/2019	07/06/2019	60	0
2019	Orientation Programme on NIRF	Nil	29/10/2019	29/10/2019	70	0
2019	Nil	Role of the Supporting Staff in Administration	14/11/2019	14/11/2019	0	35
2020	Training for On-line Classes	Nil	27/04/2020	30/04/2020	30	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	04/01/2020	04/01/2020	1
FDP on Rural Immersion and Community Engagement	3	02/07/2019	06/07/2019	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

19	55	28	5
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Granting permission to go to university for their project/research work. Allowing them to make use available government schemes (loans), Filing their TDS, Management efforts to get salary on-time	Whenever there is a provision/possibility, eligible candidates are promoted. During non-instructional days - having only one session. Adjustment of duties whenever somebody is sick / long leave.	Mid day meals @Rs 5/ Free internet browsing. Free Coaching in Communication Skills. Financial help for those who are unable to pay the fees.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>This is run by the Trust. The treasurer is appointed by the Trust. Except the Principals account, all the other accounts are jointly operated. There is a team (called Revisors) appointed by the Head office to check the financial transaction. This team visits once a year and interacts with the office staff.</p> <p>At the end of the financial year, the college accountant along with the treasurer submit the bills and books to the auditor. Aided Staff salary is directly transferred to individual accounts by the government. The TDS is paid by us. If there is any discrepancy, we get immediate notice from TIN returns office. The commissioner of collegiate education has not sent their auditors to conduct the audit. It is pending from 2013.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
From the individuals (Please see the enclosed file)	331150	Mid-day meals, Memorial Scholarships,
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6.4.3 – Total corpus fund generated

3500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of Collegiate Education	Yes	IQAC
Administrative	Yes	Commissionerate of Collegiate Education	Yes	Revisors by Head Office

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

In June, during the time of admission, the parents are addressed by the concerned Department Staff Principal along with a team (LACT) visit the

villages and interact with the Parents Parents are invited for Sankranthi Sambaralu, College Annual Day Celebrations. Parents help us to conduct NSS Special Camps, Swacha Bharath and UBA programmes in the villages

6.5.3 – Development programmes for support staff (at least three)

Those who like to pursue higher education, the Management encourages them. Initiatives are taken for Automatic Advancement of Scales, promotions...etc Seminar/ gatherings are organized and their services are appreciated

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Renovation of Labs: Scientific Tables are installed in Chemistry and Zoology Labs. Physics Lab equipment is increased. Skill Based Certificate Courses are introduced Drilling in communication skills are carried out - with the help of outdoor LED

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Seminar	07/06/2019	07/06/2019	07/06/2019	1
2019	Orientation on NIRF	29/10/2019	29/10/2019	29/10/2019	1

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Consequences of Ragging	07/06/2019	07/06/2019	200	250
Rally condemning the rape of a child	26/06/2019	26/06/2019	70	150
Guest Lecture on Women Empowerment	24/07/2019	24/07/2019	0	300
Awareness Programme	27/07/2019	27/07/2019	0	120
Seminar on Self Defence	27/09/2019	27/09/2019	0	350
National Girl Child Day	24/01/2020	24/01/2020	50	200

Kishori Vikas	30/01/2020	31/01/2020	0	126
International Women's Day	08/03/2020	08/03/2020	0	250

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Almost 100 of the energy requirement is met by the Solar Energy. As the bore wells are situated at the bottom of the hill, we need to have powerful motors. They cant be run with solar power generator. Running motors continuously require power from Grid. We could reduced the electricity bills drastically. We have installed the main switch excluding the Administrative and Street Lamps. At 5 P.M the main switch is put off, so that Electricity is not wasted on the campus. It is switched on only at 7 A.M. Supporting Staff is trained to put off the mains of each block when not in use. Similarly, there two main valves from overhead tanks to cut the water from 5 P.M. Since water is pumped from down the hillock, to save electricity, water wastage is prevented. Additional 10 KW panels are added to existing solar generator. Gradually, we replace the old lights with LED bulbs. It is the students participation and hard work that our campus clean and green.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	4
Scribes for examination	Yes	3
Ramp/Rails	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	3	10	29/08/2019	1	Rally	Pressure on the government	200
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Calendar and Hand Book	08/07/2019	Handbook containing the rules and regulations is given to all the Staff, Students and related officials

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
It is a subject for First Years in the First Semester	10/06/2019	11/10/2019	600

Consequences of Ragging	10/06/2019	10/06/2019	600
Awareness talk and Rally	11/07/2019	11/07/2019	600
Talk on Making Decisions	27/07/2019	29/07/2019	1600
Seminar on Fundamental Duties	26/11/2019	26/11/2019	550
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

2.3 Lakhs was spent to put up preventive walls on the hill slopes - planted 200 saplings # 2.4 Lakhs was spent to reclaim the rocky area (Ruined Fort area). # YRC team took the initiative of segregating the wastes and placing dust bins # 10KW solar generator is installed (Clean Energy) # Students (one hour per month) are involved in cleaning the Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

It was decided by the IQAC to introduce some more certificate courses. Dr.H. Ravi sankar, IQAC Coordinator, proposed that one or two hours per week could be adjusted in the regular time-table as no language in the IV Semester. We also identified some ladies staff who are well-versed in tailoring. They gave their consent to help us out in conducting the course. Most of the girls are from villages. After lunch, they have one hour free. In the evening, a few of them need to wait for their village bus. We thought of utilizing these free hours. The cooperation of the Staff was appreciable. After marriage, some of the girls remain at home - unemployed. This skill based course could give them some earnings. Certificate (add-on) Courses Objectives: ? To enhance and to empower students with additional qualifications ? To prepare them to meet the different needs of the Industry based jobs ? To give them an opportunity to make use of their free time ? Students of all streams can learn something other than their subjects Needs Identified: • Growing competition has made it necessary for the educational institutions as well as the students to equip themselves with variety of courses • Students need not search for ad-on certificate courses anywhere else • Since all our students are from rural areas, they have to wait for a long time for the buses, so they can make use of that time learning something new Practices: It is the willingness of the Lecturers to take this initiative - to spend extra hours to impart the training to the students. Dr.H.Ravisankar, IQAC Coordinator took special interest to increase the number of certificate courses, especially for the Second year students. Classes were held during lunch, evening and free hours. Evidence of Success: Those students who have done their certificate courses are preferred during the campus interviews. Very many students who used to spend a few thousands on these courses outside find these courses on the campus very affordable and beneficial. Skill Based Certificate Course in Tailoring Certificate Course in Tally ERP by APSSDC and Dress Designing Resources: A minimum fee is collected from those who attend the certificate courses and paid as extra salary to the staff who offers these courses. Assembly on First Working Day of Every Month Objectives: ? To develop a sense of gratitude among the students. ? To evaluate past month activities and inform the plans of future ? To appreciate the winners - issue the awards Needs Identified: • College students step into young adulthood - they are no more teenagers. • Correction has to be done by appealing to their conscience • Proper dissemination of information is a prerequisite for their understanding. Practice: On the first working day of

every month, music is played through PA system from 8.30am onwards. When the first bell goes, students (in the college uniform) assemble in the play ground. NCC students set the order, SMS leader or student representative functions as M.C. Prayer song is sung by the (hostel) students, followed by students' prayer either of their own or from the book - for the benefactors Sri. Y.S. Raja Reddy Family, Jesuit Donars, UGC, Teachers, parents, farmers and other occasional needs. After the prayers, one minute silence to thank all the benefactors of this institution. Principal briefs the students about the events of past month and the plans of future. Any issue of awards / certificates is done. Then the students disperse in silence. Evidence of Success: Students are aware of what is going on in the college. They cooperate with the Staff and Students' coordinator to carry out the plans announced by the principal. There is a clarity in the staff and students about the events happened and going to happen. For the Management and Staff, it is wonderful to see all the students in uniform and in full strength. Resources: There is no need for any financial resource as this practice solely depends on the motivation and the commitment of the Management, Staff and Students. We have mid-day meals @ Rs 5/ for the rural students. This has been carried out from 2010. There are more than 350 students who take this plate meals. Stress on the Attendance is another hall mark of this institution. Each lecturer is given an attendance register it is collated at the department level and passed on to the attendance section. A cumulative attendance register is circulated to the Vice-Principal and the Principal who meet the irregular students and counsel them. If a student is absent for more than 15 working days, a registered post is sent to the parents and they are called to explain the absence of their children. Genuine cases are given consideration by directing them to make up the lost attendance by remaining in the library on holidays. In case of practicals, the concerned HOD conducts extra practicals for them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://loyoladegreecollegeysrr.ac.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Loyola Degree College(Y.S.R.R.) Pulivendula envisages to provide quality higher education to the neighbourhood of this rural, economically and socially underprivileged area. Its goal is " To prepare students to be leaders in all walks of life with Competence, Conscience and Compassionate Commitment". It is committed to the human values of: Honesty and responsibility Mutual Respect Co-operation and Communication Service to the Nation Community Service and Leadership Academic Excellence Creativity and Innovation. As it is a Christian Minority Institution, sharing of other Loyola institutions world-wide, its thrust is to prepare leaders who can bring in societal transformation. Our Founder St. Ignatius's motto is "Catch them young and teach them". Moulding the youth with fine character remains the hallmark of our institutions. To prepare a leader with "Competence - Conscience and Compassionate Commitment" requires "all round development of the student". In this institution, the stress is not just on the academic performance but to train them towards a discernment "Nithya - Anithya Vasthu Viveka". As a grown up individual, s/he should be able to differentiate between what is permanent 'to be strived' and what is impermanent 'not to strive'. From the day, the candidate enters into this college s/he is treated as a "Growing Adult", s/he is trained to own responsibility. Recommendations are discouraged and parent supporting or being 'mouth-piece' of student's behavior is not entertained. If s/he is absent or commits any mistake, s/he has to write it on a paper, own the responsibility

and give assurance that it would not be repeated. "Learning from Mistakes" and owning responsibility" is the training given to them. "To prepare a Leader" means 'training them in leadership qualities' such as planning, execution, evaluation, team work...etc. In that sense, on this campus, most of the activities are done by the students' team with guidance from their teachers. "Hard work is the bed rock to success". Students are trained to be honest in all their activities. No malpractice in tests/exam or in any other competition is tolerated. Today, this college has a brand name for "Discipline" because of the continuous follow up of the students and moulding their character. Whether it is Temple Service or Crowd Control or Swacha Bharath Programme in the neighbourhood, it is the "Loyola" that comes to their mind and they wait for Principal's permission to get the students. The Leaders of NSS/NCC/YRC...etc are really committed people, whether it is 3 A.M or 6 A.M to be present, they are there with their team without anybody reminding them.

Provide the weblink of the institution

<https://loyoladegreecollegeysrr.ac.in/core-values/>

8.Future Plans of Actions for Next Academic Year

Future Plans I Curricular Aspects II Teaching-Learning and Evaluation III Research, Consultancy and Extension IV Infrastructure and Learning Resources V Student Support and Progression VI Governance and Leadership VII Innovative practices Andhra Pradesh State Council of Higher Education (APSCHE) is in the process of revising the syllabus. Accordingly, the affiliating university is conducting the Board of Studies (BoS) Meetings to revise the syllabus. Unexpectedly, the COVID19 has disturbed the schedule. We are uncertain about the academic schedule. Depending on the Government's directions and University's academic schedule, we need plan out at a later stage. Teaching Learning Evaluation: As we are in COVID19 crisis, unexpected and indefinite delay, uncertainty on the start of academic year, we need to act according to the situation. This situation demands us to make a shift from conventional classroom set up to on-line classes. During the lockdown period, initiatives were taken to connect the students through Zoom app and google meet. We could achieve only 40. Most of the remote villages have connectivity problem. We need to find alternate methods - waiting for governments' directions. It is planned to familiarize the lecturers with on-line teaching mode. We continue to encourage the lecturers to apply for Ph.D and those completed to publish papers. We also have some instruments to measure water and sound quality parameters. We have Blood analyzer. We will buy some more equipments to improve students field experiments. Due to reduction in academic year, this year we may not conduct Loyola Arts Science Exhibition Resonance (LASER). We plan to encourage students to prepare models as part of their assignment. As we have collaboration with Genomix, we will continue to send M.Sc Zoology students for on-site training. To extend UBA/NSS/YRC Activities: Our college has adopted five villages under Unnat Bharath Abhiyan. We completed one cycle of programmes in the adopted villages. We will start the second cycle. To participate in COVID 19 awareness programmes in the surrounding villages. Once again, we experience un-announced power cuts. Hence, we plan to set up a solar generator with battery back up for Physics Lab. This year too, we plan to convert another part of rocky/inaccessible land. We may plant 500 saplings near the compound wall. We plan to provide laptops to Staff and train them for on-line classes. We could subscribe to G-suite. There will be on-line assignments and tests. Some more efforts will be made to make mushroom culture to be more productive.